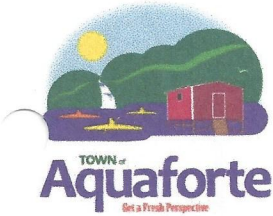


TOWN OF AQUAFORTE
MINUTES
PUBLIC MEETING
August 11th, 2026



ATTENDEES

Mayor – Deborah Hynes
Deputy Mayor – Jerome Croft
Councilor – Elizabeth Croft
Councilor – Earon Kavanagh
Town Clerk/Manager – Aaron Croft

1. CALL TO ORDER:

Mayor Deborah Hynes called the meeting to order at 3:17pm

2. ADOPTION OF AGENDA:

Motion to accept the agenda as presented for August 11th, 2026 Public Meeting by Councilor Elizabeth Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-080

3. ADOPTION OF MINUTES:

a. Public Meeting – July 14th, 2026, 2026

Motion to adopt the minutes of Public Meeting – July 14th, 2026 by Councilor Elizabeth Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-081

4. BUSINESS ARISING:

a. Development Permit Applications – 118A Main Road

Deferred from July 14th, 2026 meeting. Councilor Earon Kavanagh left the meeting at 3:18pm due to conflict of interest as the permit application is for his property. Development permit application received from property owner of 118A Main Road to modify the Rear Deck - Remove 3ft section of deck, add 30" X 6'6" to west side of deck, add 6'6" X 14'5" to east side of deck. Front Deck – Widen stairs and add landings, Build new 10' X 12' deck at rear of house. Construct a covered Porch 5' X 14' to basement entrance, 14' Work area at back of existing shed, Increase roof pitch on existing shed. Install low sheds on existing concrete patio, roof over existing concrete patio, small shed 8' X

6'. All projects within town's development regulations. Motion to approve development permit application by Deputy Mayor Jerome Croft, 2nd by Councilor Elizabeth Croft. **Vote For: (3)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried. Councilor Earon Kavanagh returned to the meeting at 3:22pm
Ref.#AC2026-082

5. COMMITTEE REPORTS:

- a. **Our Lady of Fatima Park Committee** – \$10,002.92 + \$100.00 Equity Share
- b. **Recyclables** - \$6.80

6. FINANCES: (Report to be given by Town Clerk)

Accounts Receivable:	\$ 4,165.50
Accounts Payable:	\$17,921.89
Bank Balance:	\$77,901.54 + \$582.59 Gas Tax Acct.
To Deposit:	\$ 290.00

a. Accounts Payable

Motion to accept the Financial Report as presented and approve accounts payable in the amount of \$17,921.89 by Councilor Elizabeth Croft, 2nd by Deputy Mayor Jerome Croft. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-083

b. Department of Transportation & Infrastructure Invoices

Motion to pay Department of Transportation and Infrastructure invoices for 2025/26 Winter Maintenance Services in the amount of \$4,571.20 by Councilor Elizabeth Croft 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-084

7. CORRESPONDENCE

a. Incoming

- **Email – Xplore Inc. – Letter of Support for Funding Application for the Expansion of Broadband Internet Services**

Request for letter of support received from Xplore Inc (Xplorennet) to support their application to the Canadian Radio and Telecommunications Commission (CRTC) Broadband Fund to expand services and increase the number of households with access to reliable high-speed internet. Mayor Deborah Hynes stated that competition in the internet market would be a good thing and could help lower the costs charged by the current provider which is the only provider for the area. Motion to write letter of support for Xplore Inc. by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-085

b. Outgoing

- None

NEW BUSINESS:

a. Building Communities Strong Fund – Local Impact Stream

Town Clerk/Manager provided council with information for the Local Impact Stream of the Build Communities Strong Fund (formerly the Federal Gas Tax Program) \$76 Million dollars in funding available over 4 years to support regionally significant community infrastructure. As per Deann Spurrell, this program will not provide funding for such things as road work or water line repairs/replacement, the Lolice Pond Walking Trail would be an ideal project for funding. Town Clerk/Manager will contact companies for a estimates and quotes to support the application to the fund for the walking trail. Deputy Mayor Jerome Croft suggested contacting the owner of the property adjacent to the Town Hall and Community Center to inquire about purchasing a piece of the property to allow the town to construct a shed for as additional storage area for the Town and Community Center. Town Clerk will inquire with property owner to see if they are interested in selling.

9. NEXT MEETING: Wednesday, September 9th, 2026 at 3:00pm.

10. ADJOURNMENT:

Motion to adjourn the meeting at 3:33pm by Councilor Earon Kavanagh, 2nd by Councilor Elizabeth Croft. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-086

Deborah Hynes
Deborah Hynes – Mayor

Aaron Croft
Aaron Croft – Town Clerk

Sept 22, 2026
Date

Sept 22nd, 2026
Date

Town of Aquaforte

Accounts Payable

Date: July 14, 2026 - August 11, 2026

Date	Cheque #	Company	Description	Amount
15-Jul	3040	ERSB	Remaining Balance of 2026 Fire Protection Fees	\$ 2,808.63
	3041	Beacon Accounting	Preparation of Audited Financial Statements	\$ 4,657.50
	3042	NL Power	Street Lights, Pumphouse & Town Hall Utilities for July 2026	\$ 921.79
	3043	Orkin Canada	Pest Control Spraying at Community Center	\$ 431.25
	3044	Town Clerk/Manager	Travel Claims - June 28th, June 30th, July 13th, 2026 - Approved at July 14, 2026 Public Meeting	\$ 261.29
	3045	Summer Student 1	Salary - July 5 - July 11, 2026 - 35 Hours - Pay 1/6	\$ 501.70
	3046	Summer Student 2	Salary - July 5 - July 11, 2026 - 35 Hours - Pay 1/6	\$ 501.70
	3047	Town Clerk/Manager	Salary - July 5 - July 11, 2026 - 28 Hours	\$ 575.81
21-Jul	PAD	Cal LeGrow	Insurance for July 2026	\$ 468.81
	3048	Summer Student 1	Salary - July 12 - July 18, 2026 - 35 Hours - Pay 2/6	\$ 501.70
	3049	Summer Student 2	Salary - July 12 - July 18, 2026 - 35 Hours - Pay 2/6	\$ 501.70
	3050	Town Clerk/Manager	Salary - July 12 - July 18, 2026 - 24 Hours	\$ 504.49
29-Jul	3051	Cheryl O'Brien	3 Extra Tables for Community Center	\$ 60.00
	3052	Pumphouse Manager	Pumphouse Maintenance - July 1 - July 31, 2026 - 15 Hours	\$ 300.00
	3053	Dalton's Home Hardware	Parts & Supplies to Install Outdoor Taps	\$ 107.44
	3054	Summer Student 1	Salary - July 19 - July 25, 2026 - 35 Hours - Pay 3/6	\$ 501.70
	3055	Summer Student 2	Salary - July 19 - July 25, 2026 - 35 Hours - Pay 3/6	\$ 501.70
	3056	Town Clerk/Manager	Salary - July 19 - July 25, 2026 - 27 Hours	\$ 557.99
5-Aug	3057	Bell Aliant	Internet & Phone for July 2026	\$ 146.08
	3058	CIBC Visa	Canada Day Event Supplies purchased at Costco, Walmart, Atlantic Wholesale, Dollarama, Dairy Queen	\$ 213.95
	3059	Town Clerk/Manager	Cleaning Supplies Purchased at Costco	\$ 45.39
	3060	Summer Student 1	Salary - July 26 - Aug 1, 2026 - 35 Hours - Pay 4/6	\$ 501.70
	3061	Summer Student 2	Salary - July 26 - Aug 1, 2026 - 35 Hours - Pay 4/6	\$ 501.70
	3062	Town Clerk/Manager	Salary - July 26 - Aug 1, 2026 - 35 Hours - Pay 4/6	\$ 504.49
	3063	CRA	Payroll Remittance for July 2026	\$ 1,343.38
Total				\$ 17,921.89

[Handwritten signature and initials]