



**TOWN OF AQUAFORTE
MINUTES
PUBLIC MEETING
May 12th, 2026**

ATTENDEES

**Mayor – Deborah Hynes
Deputy Mayor – Jerome Croft
Councilor – Elizabeth Croft
Councilor – Earon Kavanagh
Town Clerk/Manager – Aaron Croft**

1. CALL TO ORDER:

Mayor Deborah Hynes called the meeting to order at 3:00 pm

2. ADOPTION OF AGENDA:

Motion to accept the agenda as presented for May 12th, 2026 Public Meeting by Deputy Mayor Jerome Croft, 2nd by Councillor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-045

3. ADOPTION OF MINUTES:

a. Public Meeting – April 14th, 2026

Motion to adopt the minutes of Public Meeting – April 14th, 2026 by Councilor Elizabeth Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-046

b. Special Meeting – April 29th, 2026

Motion to adopt the minutes of Public Meeting – April 29th, 2026 by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-047

4. BUSINESS ARISING:

a. FireSmart Canada – Community Wildfire Preparedness Day Grant

Deferred from March 10th Public Meeting. Town Clerk/Manager advised Council that this grant could not be used for Wildfire mitigation purposes, such as brush cutting. A separate grant program was available in February 2026 for wildfire mitigation projects. Council discussed options for hosting a Community Wildfire Preparedness Day event to inform the public of how to proactively protect property from wildfire. Town Clerk/Manager advised Council of materials such as work gloves and safety vests, as well as public education materials were sent to the Town Office by FireSmart Canada, free of charge. Town Clerk/Manager suggested a separate planning meeting to discuss and finalize details. Motion to defer to a planning meeting by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-048

b. Celebrate Canada Day

Council discussed options for Canada Day Celebrations. As in previous years, council decided to host a community breakfast again this year. Motion to defer to a planning meeting where plans will be finalized for both Community Wildfire Preparedness Day and Canada Day celebrations by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-049

5. COMMITTEE REPORTS:

- a. Our Lady of Fatima Park Committee – \$13,801.86 + \$100.00 Equity Share
- b. Recyclables - \$6.80

6. FINANCES: (Report to be given by Town Clerk)

Accounts Receivable:	\$ 8,413.50
Accounts Payable:	\$ 8,516.84
Bank Balance:	\$37,120.08 + \$609.59 Gas Tax Acct.
To Deposit:	\$ 855.00

a. Accounts Payable

Motion to accept the Financial Report as presented and approve accounts payable in the amount of \$8,516.84 by Councilor Earon Kavanagh, 2nd by Deputy Mayor Jerome Croft. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-050

7. CORRESPONDENCE

a. Incoming

- **E-mail – Intel-Alert Emergency Notification System**

Town Clerk/Manager presented council with information from Intel-Alert Emergency Notification System. This system is focused on reliable, accessible communication for all residents, especially seniors and those without smartphones, or areas where cell service is not available. This system

works with existing landline services. Initial setup fee is \$2,500.00 and annual renewal would be \$2,000.00. Council discussed the need for such a system but feels the cost would be in excess of the existing budget.

- b. Outgoing**
 - **None**

8. NEW BUSINESS:

a. Dynamic Waste Management – Waste Services Contract

Town Clerk/Manager presented council with a draft agreement for waste services from Dynamic Waste Management for discussion and suggestions for anything that needs to be changed or added. Dynamic Waste Management will review prior to the official signing to determine if any additional adjustments or revisions are required. Mayor Deborah Hynes requested that collectors' close garbage box covers to prevent pets and wildlife from getting trapped inside. Town Clerk/Manager is preparing list of properties and addresses that do not require waste collection and will forward to Dynamic Waste Management.

b. Summer Employment Program for Students

Town Clerk/Manager advised Council that the Town of Aquaforte was approved for \$7,600.00 in funding under the Summer Employment Program for Student by the Department of Jobs, Growth, and Rural Development. This funding will allow the Town to hire 2 summer students for 6 weeks at 35 hours per week. The Town Clerk/Manager will post notices of the positions available on social media in hopes of recruiting qualified students.

c. Pavement Repairs – Windsor's Hill

A resident contacted the Town Office to inform council of crumbling asphalt and potholes forming on Windsor's Hill. Council discussed getting quotes for repairs to all local roads. Town Clerk/Manager informed council that the full budget of \$3,500.00 for road repairs in 2026 is still available. Council requested the Town Clerk/Manager contact Municipal and Community Affairs to determine process of relinquishing responsibility for maintenance and snow clearing to their respective residents. Motion to obtain quotes for repairs to all local roads by Councillor Elizabeth Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-051

d. Poll Tax Exemptions

Poll Tax Exemption applications received from Residents A, B, & C. All applicants meet eligibility requirements for exemption Motion to approve exemption for Resident A by Councilor Elizabeth Croft, 2nd by Deputy Mayor Jerome Croft. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-052

Motion to approve exemption for Resident B by Councilor Elizabeth Croft, 2nd by Councillor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-053

Motion to approve exemption for Resident C by Councilor Elizabeth Croft, 2nd by Deputy Mayor Jerome Croft. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-054

Prior to the adjournment of the meeting, Mayor Deborah Hynes informed council that the decorative street signs for Brenda's Turnaround, Billy's Turn, and Saunders Hill have gone missing. Mayor Hynes suggested making a social media post asking for information or the return of the missing signs. Town Clerk/Manager will delay ordering new signs to determine if these will be returned.

9. NEXT MEETING: Tuesday June 9th, 2026 at 3:00pm.

10. ADJOURNMENT:

Motion to adjourn the meeting at 4:30 pm by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Hynes, Deputy Mayor Jerome Croft, Councilor Elizabeth Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2026-055

Deborah Hynes
Deborah Hynes – Mayor

Aaron Croft
Aaron Croft – Town Clerk

June 9, 2026
Date

June 9/26.
Date

Town of Aquaforte

Accounts Payable

DATE: April 14, 2026 - May 12, 2026

Date	Cheque #	Company	Description	Amount
15-Apr	2991	ERSB	Waste Collection & Fire Protection Services for March 2026 Payment 3/10	\$ 2,126.99
	2992	NL Power	Street Lights, Pumphouse & Town Hall Utilities for March 2026	\$ 1,055.43
	2993	Mayor	Travel to Witless Bay for Mandatory Training on March 21, 2026	\$ 80.56
	2994	Town Clerk/Manager	Travel to Mount Pearl - CIBC - Bank Deposit - March 31, 2026	\$ 113.87
	2995	Town Clerk/Manager	Salary - Apr 5 - Apr 11, 2026 - 26 Hours	\$ 533.77
21-Apr	PAD	Cal LeGrow	Insurance Premiums for April 2026	\$ 468.81
22-Apr	2996	Dalton's Home Hardware	Supplies to Repair Aquaforte Gateway Sign by Southwest Bridge	\$ 37.94
	2997	EastChem	4 Cases of Chlorine for Pumphouse	\$ 282.90
	2998	Maintenance Person	Labour for Repairs to Aquaforte Gateway Sign by Southwest Bridge	\$ 250.00
	2999	Town Clerk/Manager	Salary - Apr 12 - Apr 18, 2026 - 24 Hours	\$ 498.11
29-Apr	3000	Denis Trainor Snow Clearing	Snow Clearing for April 2026	\$ 380.00
	3001	Town Clerk/Manager	Salary - Apr 19 - Apr 25, 2026 - 27 Hours	\$ 551.61
	3002	Pumphouse Manager	Pumphouse Maintenance - April 1 - April 30, 2026 - 15 Hours	\$ 300.00
	3003	Canada Revenue Agency	Payroll Remittance for April 2026	\$ 630.85
6-May	3004	CIBC Visa	April 27, 2026 Visa Statement - Office Supplies, Postage, Monthly Adobe Subscription.	\$ 543.47
	3005	Bell Aliant	Internet & Phone Charges for April 2026	\$ 146.58
	3006	Town Clerk/Manager	Salary - April 26 - May 2, 2026 - 25 Hours	\$ 515.95
Total				\$ 8,516.84

DALE ER LC