

**AQUAFORTE TOWN COUNCIL
PUBLIC MEETING
May 9th, 2023**

ATTENDEES: Mayor – Deborah Windsor-Hynes
Deputy Mayor – Jerome Croft
Councilor – Elizabeth Croft
Councilor – Earon Kavanagh
Town Clerk – Aaron Croft

1. CALL TO ORDER:

Mayor Windsor-Hynes called the meeting to order at 3:34pm.

2. ADOPTION OF AGENDA:

Motion by Councilor Liz Croft, 2nd by Councilor Earon Kavanagh to accept the agenda as presented for May 9th, 2023 with the additions under New Business i) Water on Resident's Property by Deputy Mayor Jerome Croft, and j) Decorative Road Signs by Mayor Deborah Windsor-Hynes. All in favor. Motion Carried.

Ref.#AC2023-37

3. ADOPTION OF MINUTES:

a. Public Meeting – April 18th, 2023

Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh to adopt the minutes of Public Meeting – April 18th, 2023. All in favor. Motion carried.

Ref.#AC2023-38

4. BUSINESS ARISING:

a. Tax Exemption – Resident "A"

New information received about Resident "A" tax exemption. Motion to defer to privileged meeting by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft. All in favor. Motion carried.

Ref.#AC2023-39

b. Canada Day Celebration

Clerk advised council of difficulties securing entertainment for Canada Day event. Council members provided some new suggestions for entertainment. Clerk will contact in the coming days.

5. COMMITTEE REPORTS:

- a. **Our Lady of Fatima Park Committee** – \$5,423.00
- b. **Recyclables** - \$109.90

Aquaforte (OLF) Park Committee Chair Deanne Croft informed Council of ongoing fundraising efforts through Cold plate supper fundraiser and weekly facebook auction. Park committee also planning weekly card games.

6. FINANCES: Report given by Town Clerk

Accounts Receivable:	\$ 2,380.03
Accounts Payable:	\$ 7,448.94
Bank Balance:	\$59,000.73

Motion by Councilor Liz Croft, 2nd by Deputy Mayor Jerome Croft to accept the Financial Report as presented. All in favor. Motion carried.

Ref.#AC2023-40

7. CORRESPONDENCE

a. Incoming

- Letter – Town of Ferryland – Deputy Mayor.

Clerk read aloud to Council; a letter received from Deputy Mayor of Ferryland dated April 27th, 2023 regarding the future collection of Fire Protection Service Fees being contracted to the Eastern Regional Service Board and requesting payment for outstanding service fees.

b. Outgoing

- Letter – Aqua Crab Producers.

Clerk advised council of letter sent to Aqua Crab Producers requesting post-dated cheques to satisfy 2023 Business Tax Payment Agreement. To date, no reply has been received.

- Letter – Town of Ferryland – Deputy Mayor

Clerk presented Council with a reply letter to the Deputy Mayor of Ferryland regarding the Eastern Regional Service Board being contracted for the collection of Fire Protection Service Fees as well as previous years fire protection service fees. A Copy of this letter will also be sent to the Mayor of Ferryland and Ferryland Volunteer Fire Department Chief. Motion to send letter to Town of Ferryland by Deputy Mayor Jerome Croft. 2nd by Councilor Earon Kavanagh. All in favor. Motion Carried

Ref.#AC2023-41

- Letter – Town of Ferryland – Fire Department Budget

Clerk presented Council with a letter to the Town of Ferryland requesting further explanation and breakdown of the Ferryland Volunteer Fire Department budget for 2023. Motion to send letter to the Town of Ferryland by Deputy Mayor Jerome Croft. 2nd by Councilor Earon Kavanagh. All in favor. Motion carried.

Ref.#AC2023-42

8. NEW BUSINESS:

a. Tax Exemption

Clerk informed Council of application submitted for tax exemption for 2023 taxes by "Resident B". Does meet criteria. Motion to approve application for 2023 Poll tax exemption by Councilor Liz Croft. 2nd by Councilor Earon Kavanagh. All in favor. Motion carried.

Ref.#AC2023-43

b. Canada Summer Jobs Grant

Clerk presented Council with terms of Canada Summer Jobs Grant. Grant received for 6 weeks/30 hours per week/\$14.50 per hour. Council will compile a list of tasks for completion in advance of July 3rd start date. Application deadline set for June 2nd, 2023. Clerk will post position on facebook and information board outside. Motion to accept terms of Canada Summer Jobs Grant by Councilor Earon Kavanagh. 2nd by Deputy Mayor Jerome Croft. All in favor. Motion carried.

Ref.#AC2023-44

c. Water for Town Hall

Received a Quote for drilling of artesian well as a water source for the Don Graham Community Center. Low end estimated at \$22,321.50 and high end estimated at \$36,236.50. Clerk will submit a Special Assistance Grant application to the Government of Newfoundland and send a copy of application to MHA Loyola O'Driscoll.

d. Permit Application

Contractor applied on behalf of a resident for a New Construction Permit Approval in Principle for the construction of a dwelling at 2 Payne's Road. Motion to approve application for Approval in Principle of New Construction Permit by Councilor Liz Croft. 2nd by Deputy Mayor Jerome Croft. All in favor. Motion Carried.

Ref.#AC2023-45

e. Proclamation – Early Childhood Educators Week

Mayor Deborah Hynes signed proclamation of Early Childhood Educators Week, May 28 – June 3, 2023

f. Proclamation – Municipal Awareness Week

Mayor Deborah Hynes signed proclamation of Municipal Awareness Week May 8 – May 12, 2023

g. Mandatory Training

New dates received for Mandatory Virtual Orientation Training offered by Municipal and Provincial Affairs. Clerk will register Councillors for dates chosen.

h. Nomination Day – By-Election

No Nominations received on Nomination Day May 4th. Council discussed new date to receive nominations. Motion to hold next nomination day on June 22nd, 2023 by Deputy Mayor Jerome Croft. 2nd by Councilor Liz Croft. All in favor. Motion carried.

Ref.#AC2023-46

i. Water on Resident's Property

Deputy Mayor Jerome Croft informed Council of a complaint received by phone about water building up on a resident's property at 85 & 85A Main Road which appears to be coming from the town water line. Deputy Mayor Jerome Croft suggested we contact a contractor to investigate. Motion to contact Clowe's Construction to investigate source of water on resident's property by Deputy Mayor Jerome Croft. 2nd by Councilor Earon Kavanagh. All in favor. Motion carried.

Ref.#AC2023-47

j. Decorative Road Signs

Council discussed having decorative road signs purchased by council last fall installed at Brenda's Turnaround, Billy's Turn, and Saunders Hill. Clerk to contact contractor. Motion to contact contractor to install decorative road signs by Deputy Mayor Jerome Croft. 2nd by Councilor Liz Croft. All in favor. Motion carried.

Ref.#AC2023-48

9. NEXT MEETING: June 13th, 2023, at 3:30pm.

10. ADJOURNMENT:

Motion to adjourn the meeting at 5:08pm by Deputy Mayor Jerome Croft. 2nd by Councilor Liz Croft. All in favor. Motion carried.

Ref.#AC2023-49

Deborah Windsor-Hynes

Debbie Windsor-Hynes – Mayor

Aaron Croft

Aaron Croft – Town Clerk

Date: June 13/2023

Date: June 13, 2023