



TOWN OF AQUAFORTE MINUTES PUBLIC MEETING March 11th, 2025

ATTENDEES: Mayor – Deborah Windsor-Hynes
Deputy Mayor – Jerome Croft
Councilor – Elizabeth Croft
Councilor – Earon Kavanagh
Town Clerk – Aaron Croft

1. CALL TO ORDER:

Mayor Windsor-Hynes called the meeting to order at 3:31pm

2. ADOPTION OF AGENDA:

Motion to accept the agenda as presented for March 11th, 2025 Public Meeting by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2025-017

3. ADOPTION OF MINUTES:

a. Public Meeting – February 11th, 2025

Motion to adopt the minutes of Public Meeting – February 11th, 2025 by Councilor Liz Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2025-018

4. BUSINESS ARISING:

a. Community Sport Fund

Town Clerk/Manager advised council that an application has been submitted to the Department of Tourism, Culture, Arts, and Recreation Community Sport Fund for a grant to purchase and install cornhole boards in the Our Lady of Fatima Park and to host a Cornhole Tournament to celebrate the Newfoundland and Labrador Year of Sport.

b. Lolice Pond Walking Trail

Crown Land application for Lolic Pond Walking Trail still being processed. Notices have been sent to referring agencies for comment. A letter was received from Digital Government and Service NL stating that a permit will be required for any new development taking place within a protected area. As the parking area for the Lolic Pond Walking Trail will require access from the Route 10 Main Highway, a permit will be required from the Department of Transportation. A letter of conditional approval is required from Crown Lands before the development application can be submitted.

5. COMMITTEE REPORTS:

- a. **Our Lady of Fatima Park Committee** – \$14614.56 + \$100.00 *Equity Share*
- b. **Recyclables** - \$0.00

6. FINANCES: (Report to be given by Town Clerk)

Accounts Receivable:	\$12,580.41
Accounts Payable:	\$ 8,042.54
Bank Balance:	\$43,575.33 + \$735.59 <i>Gas Tax Acct.</i>
To Deposit:	\$ 1,145.00

a. **Accounts Payable**

Motion to accept the Financial Report as presented and approve accounts payable in the amount of \$8,042.54 by Councilor Earon Kavanagh **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh, 2nd by Deputy Mayor Jerome Croft.. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2025-019

7. CORRESPONDENCE

- a. **Incoming**
 - **None**
- b. **Outgoing**
 - **None**

8. NEW BUSINESS:

a. **Town Council Meeting Schedule**

Town Clerk/Manager presented Council with the Regular Public Meeting Schedule for 2025-26. In accordance with Section 39(3) the Towns and Local Service Districts Act, Motion to adopt the 2025-26 Public Meeting Schedule as presented by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon

Kavanagh, 2nd by Deputy Mayor Jerome Croft. **Vote Against: (0) None. Abstain: (0)**
None. Motion carried.

Ref.#AC2025-020

b. New Development Permit Application & Guidelines

Town Clerk/Manager presented council with the New Development Permit Guidelines and Application Form for review and input. Form can be printed or completed and submitted electronically. Deputy Mayor Jerome Croft requested time for council to review before adopting at the next public meeting.

c. Active NL Fund

Active NL Fund accepting applications for projects for 2025-26. Deadline for applications is March 31st, 2025. Mayor Deborah Hynes suggested council apply for funding assist with Lolice Pond Walking Trail. Town Clerk/Manager informed council that approval for Crown Land will be required before funding will be approved for this project as well as comprehensive estimates and quotes. Town Clerk/Manager suggested that preliminary work and permit approvals should be in place before submitting application for funding and suggested that this work be completed this year to submit application for next year.

At the end of the meeting, Mayor Deborah Hynes discussed the need for a senior's group in the area that would allow senior's and those living alone an opportunity to socialize on a regular basis. The Town Clerk/Manager informed council that the Town of Renews-Cappahayden was working on putting a group together. Council requested the Town Clerk contact the Town of Renews-Cappahayden to inquire if Aquaforte residents would be welcomed to join.

9. NEXT MEETING: Tuesday April 15th, 2025 at 3:30pm.

10. ADJOURNMENT:

Motion to adjourn the meeting at 4:06pm by Councilor Liz Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0) None. Abstain: (0)**
None. Motion carried.

Ref.#AC2025-021

Deborah Windsor-Hynes
Debbie Windsor-Hynes – Mayor

Aaron Croft
Aaron Croft – Town Clerk

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