



TOWN OF AQUAFORTE MINUTES PUBLIC MEETING July 15th, 2024

ATTENDEES: Mayor – Deborah Windsor-Hynes
Deputy Mayor – Jerome Croft
Councilor – Elizabeth Croft
Councilor – Earon Kavanagh
Town Clerk – Aaron Croft

1. CALL TO ORDER:

Mayor Windsor-Hynes called the meeting to order at 3:31pm

2. ADOPTION OF AGENDA:

Motion to accept the agenda as presented for July 15th, 2024 Public Meeting by Councilor Elizabeth Croft, 2nd by Deputy Mayor Jerome Croft. **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2024-059

3. ADOPTION OF MINUTES:

a. Public Meeting – June 11th, 2024

Motion to adopt the minutes of Public Meeting – June 11th, 2024 by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2024-060

4. BUSINESS ARISING:

a. Council Seat Appointment

Town Clerk/Manager informed Council of Notice of Vacancy posted in the Shoreline newspaper for 2 weeks with the deadline for residents interested in being appointed to Council of June 28th, 2024. No names received by deadline. A revised letter to the Minister of Municipal and Provincial Affairs requesting a temporary reduction in Council seats until the end of the term in 2025. No response received by meeting.

5. COMMITTEE REPORTS:

- a. Our Lady of Fatima Park Committee – \$11,884.57 + \$100.00 Equity Share
- b. Recyclables - \$105.95

6. FINANCES: (Report to be given by Town Clerk)

Accounts Receivable: \$13,659.50
Accounts Payable: \$51,648.06
Bank Balance: \$50,833.43 + \$806.59 Gas Tax Acct.
To Deposit: \$ 5,303.50

a. Accounts Payable

Motion to accept the Financial Report as presented and approve accounts payable in the amount of \$51,648.06 by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2024-061

7. CORRESPONDENCE

a. Incoming

- None

b. Outgoing

- None

8. NEW BUSINESS:

a. Tax Exemptions – Residents D, E, F, G, H, I

Town Clerk/Manager advised Council of applications received from Residents D, E, F, G, H, & I. All applications meet criteria for a 2024 Poll Tax Exemption. Motion to approve tax exemptions by Councilor Elizabeth Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2024-062

b. Resident Request – Riverhead Road

A resident of Riverhead Road has requested Council fill some of the large deep potholes that have formed due to the excessive rain in the last few weeks. Council agreed that spreading some gravel would help, but wouldn't last long once winter snow clearing operations begin. Town Clerk/Manager will contact contractors for quotes for filling and spreading potholes on Riverhead Road.

c. Resident Request – Cyril Ryan's Road

A resident of Cyril Ryan's Road has requested Council trim/cutback some of the alders growing by the entrance to Cyril Ryan's Road. Overgrowth has resulted in a limited view of oncoming traffic when turning on to the Main Road from Cyril Ryan's Road. Council agreed that this would be an issue for the Department of Transportation and Infrastructure as they are responsible for brush cutting on the Main Road. Council requested the Town Clerk/Manager reach out to the Department of Transportation to

request brush cutting in the area to improve site lines. Deputy Mayor Jerome Croft suggested that if the Department of Transportation refuses, that Council hire someone. Motion for the Town Clerk/Manager to hire and pay someone to cut the brush from the entrance to Cyril Ryan's Road if the Department of Transportation and Infrastructure refuses to do it by Deputy Mayor Jerome Croft, 2nd by Councilor Earon Kavanagh. **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2024-063

d. Veteran's Memory Board Names

Deputy Mayor Jerome Croft suggested adding Name Tags to the Veteran's Memory Board to identify the photos on display. Council discussed having name tags professionally printed. Mayor Deborah Windsor-Hynes suggested we try to print the labels in the office before going to a printer. Town Clerk/Manager will create name tags for Council's approval.

e. Property Tax

Deputy Mayor Jerome Croft raised the issue of the imposition of Property Tax in all municipalities with the new Towns and Local Service Districts Act. Deputy Mayor Croft suggested that we engage with the Municipal Assessment Agency to start the process as soon as possible. Town Clerk/Manager informed Council that the new Towns and Local Service Districts Act will not receive Royal Assent until the fall sitting of the House of Assembly. Once Royal Assent is received and enacted to law, Municipalities will be given a time frame to comply. Council agreed to wait until later in the fall to start the process.

9. NEXT MEETING: August 13th, 2024 at 3:30pm.

10. ADJOURNMENT:

Motion to adjourn the meeting at 4:18pm by Councilor Elizabeth Croft, 2nd by Deputy Mayor Jerome Croft. **Vote For: (4)** Mayor Deborah Windsor-Hynes, Deputy Mayor Jerome Croft, Councilor Liz Croft, Councilor Earon Kavanagh. **Vote Against: (0)** None. **Abstain: (0)** None. Motion carried.

Ref.#AC2024-064

Deborah Hynes
Debbie Windsor-Hynes – Mayor

Aaron Croft
Aaron Croft – Town Clerk

Date: Aug 13/24

Date: Aug 13/24

Town of Aquaforte Accounts Payable

DATE: June 11 - July 15, 2024

Date	Cheque #	Company	Description	Amount
12-Jun	2620	Squires Well Drilling	Drilling and Testing on Artesian Well	\$38,191.50
12-Jun	2621	MMSB	Compost Bin Distribution Program	\$2,069.54
12-Jun	2622	NL Power	Utilities - Street Lights/Town Hall/Pumphouse May 2024	\$907.50
12-Jun	2623	Town Clerk/Manager	Salary - June 2 - June 8, 2024 - 24 Hours	\$492.88
12-Jun	2624	Town Clerk/Manager	Travel - CIBC - Bank Deposit, Peter Pan Sales - Tissue Supplies, Staples - Office Supplies. Approved at June 11 Public Meeting	\$102.48
18-Jun	2625	Ronan Kennedy	Website Hosting - 2024/25	\$500.00
18-Jun	2626	Canada Post	Postage Stamps	\$227.70
18-Jun	2627	Town Clerk/Manager	Salary - June 9 - June 15, 2024 - 24.5 Hours	\$501.68
21-Jun	PAD	Cal LeGrow	Northbridge - Insurance for June 2024	\$457.84
26-Jun	2628	Mayor	2 Buffet Warmers for Canada Day Event	\$137.98
26-Jun	2629	The Business Post	Council Seat Vacancy Ad in Shoreline, June 14 & 21 Editions	\$191.59
26-Jun	2630	Halleran's Taxi	Chlorine Delivery Jan, Feb, & Apr 2024	\$138.00
26-Jun	2631	Spencer Cutler	Waterline Excavation - Emergency Repairs on June 18, 2024	\$225.00
26-Jun	2632	Pumphouse Manager	Emergency Repairs to Waterline on June 18, 2024	\$70.00
26-Jun	2633	Pumphouse Assistant	Emergency Repairs to Waterline on June 18, 2024	\$70.00
26-Jun	2634	Town Clerk/Manager	Supplies and Decorations for Canada Day Event	\$252.15
26-Jun	2635	Town Clerk/Manager	Salary - June 16 - June 22, 2024 - 24 Hours	\$492.88
3-Jul	2636	ERSB	Waste Management & Fire Protection Fees - Payment 6/10	\$1,936.49
3-Jul	2637	Bell Aliant	Internet & Phone Charges for June 2024	\$146.86

DH J.L.
LCSK

3-Jul	2638	Dalton's Home Hardware	Joiners & Clamps for Repairs to Water Line	\$86.18
3-Jul	2639	Pumphouse Manager	Pumphouse Maintenance - June 1 - June 29, 2024 - 16 Hours	\$320.00
3-Jul	2640	Town Clerk/Manager	Supplies for Canada Day Event purchased at Costco	\$306.78
3-Jul	2641	Town Clerk/Manager	Salary - June 23 - June 29, 2024 - 24 Hours	\$492.88
3-Jul	2642	Mayor	Councilor Remuneration - Apr, May, June 2024	\$381.07
3-Jul	2643	Deputy Mayor	Councilor Remuneration - Apr, May, June 2024	\$381.07
3-Jul	2644	Councilor 1	Councilor Remuneration - Apr, May, June 2024	\$381.07
3-Jul	2645	Councilor 2	Councilor Remuneration - Apr, May, June 2024	\$381.07
3-Jul	2646	Canada Revenue Agency	Payroll Remittance for June 2024	\$763.29
10-Jul	2647	CIBC Visa	Staples - Office Supplies, In Da Loop - AED Box Thank you, Ferryland Foodland - Clean-up Day Supplies	\$266.80
10-Jul	2648	EastChem	4 Cases Chlorine for Pumphouse	\$282.90
10-Jul	2649	Town Clerk/Manager	Salary - June 30 - July 6, 2024 - 24 Hours	\$492.88
Total				\$51,648.06


 LC.