

**AQUAFORTE TOWN COUNCIL
PUBLIC MEETING
March 21st, 2023**

ATTENDEES: **Debbie Windsor-Hynes, Mayor
Jerome Croft, Deputy Mayor
Elizabeth Croft, Councilor
Aaron Croft, Town Clerk**

1. **CALL TO ORDER:** - Mayor Windsor-Hynes called the meeting to order at 3:34pm.

2. ADOPTION OF AGENDA:

Motion by Councilor Liz Croft, 2nd by Deputy Mayor Jerome Croft to accept agenda as presented for March 21st, 2023. All in favor. Motion Carried.

Ref.#AC2023.018

3. ADOPTION OF MINUTES:

a. Public Meeting – February 28th, 2023

Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft to adopt the minutes of Public Meeting – February 28th, 2023. All in favor. Motion carried.

Ref.#AC2023.019

4. BUSINESS ARISING:

a. By-Election – Nomination Day

Council set nomination day for the up-coming by-election. May 11th, 2023 from 8am-8pm at the Don Graham Community Center. Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft. All in favor. Motion Carried.

Ref.#AC2023.020

b. Councillor Training – Orientation & Code of Conduct

Council discussed mandatory training requirements being offered by Municipal and Provincial Affairs. Clerk will register all council members for any Mandatory Orientation Training and Access to Information and Privacy Protection Training.

c. Pumphouse Repairs

Clerk explained report and quote from Maynard King regarding assessment of heating and exhaust issues at pumphouse. Thermostat causing problems. Clerk to contact pumphouse manager to obtain quote for cheaper alternative suggested in report.

d. Policies

Council discussed reviewing town policies for updating. Deferred to next public meeting. Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft. All in favor. Motion carried.

Ref.#AC2023.021

e. Water for Town Hall

Council discussed options for water source for the Don Graham Community Center (Town Hall). Connecting to existing municipal water supply not a viable option. Artesian well may be best option. Clerk and mayor to work on application to provincial government for funding.

5. COMMITTEE REPORTS:

- a. **Our Lady of Fatima Park Committee** – \$4342.39
- b. **Recyclables** - \$109.90
- c. **Request from Park Committee.**

Park committee presented a request to council to re-brand “Our Lady of Fatima Park” to “Aquaforte OLF Park” to allow for development of a park logo and for fundraising purposes. Committee will keep original incorporation name. Motion by Councilor Liz Croft to allow the re-branding. 2nd by Deputy Mayor Jerome Croft. All in favor. Motion carried.

Ref.#AC2023.022

6. FINANCES: (Report to be given by Town Clerk)

Accounts Receivable:	\$10,603.39
Accounts Payable:	\$ 3,642.78
Bank Balance:	\$64,433.71

Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft to accept the Financial Report as presented. All in favor. Motion carried.

Ref.#AC2023.023

7. CORRESPONDENCE

a. Incoming

- Easter Seals – Donation Request
- Operation Smile Canada – Donation Request
- Janeway Foundation – Donation Request

Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft to defer donation requests until clerk can determine when last donations were made to these organizations. All in favor. Motion carried.

Ref.#AC2023.024

b. Outgoing

- No outgoing correspondence.

8. NEW BUSINESS:

a. Fire Protection Agreement

Clerk presented council with Fire Protection Agreement and invoice received from the Town of Ferryland. Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft to defer signing of the Fire Protection Agreement until it can be reviewed by Council.

Ref.#AC2023.025

b. Municipal Emergency Management Plan

Clerk informed Council that the revised Municipal Emergency Management Plan has been approved by the Director of Emergency Services.

c. Sign Policy

Clerk presented Council with a policy regarding the erection of various signs in the municipality. Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft to defer adopting the Sign Policy until it can be reviewed by Council. All in favor. Motion carried.

Ref.#AC2023.025

d. TakeChargeNL Town Challenge

Clerk presented Council with information from TakeCharge NL. 1 (one) \$10,000 prize awarded to assist with energy conservation project(s) in the town. Deadline to submit is April 14th, 2023. Council decided it would be best to submit application in 2024.

e. Property Tax

Council discussed upcoming abolishment of the poll tax system and mandatory property taxes. Clerk to contact Municipal and Provincial Affairs to arrange a meeting with Council and residents regarding implementation.

f. Bank Signing Authority

Deputy Mayor Jerome Croft suggested removing himself from the bank signing authority and adding Councilor Earon Kavanagh once sworn in. Motion by Councilor Liz Croft, 2nd by Deputy Mayor Jerome Croft to add Earon Kavanagh to the bank signing authority. All in favor. Motion carried.

Ref.#AC2023.026

9. NEXT MEETING: April 18th, at 3:30 pm.

10. ADJOURNMENT:

Motion by Deputy Mayor Jerome Croft, 2nd by Councilor Liz Croft to adjourn the meeting at 4:57pm. All in favor. Motion carried.

Ref.#AC2023.027