

**AQUAFORTE TOWN COUNCIL
PUBLIC MEETING
February 28th, 2023**

ATTENDEES: **Debbie Windsor, Mayor
Jerome Croft, Deputy Mayor
Elizabeth Croft, Councilor
Aaron Croft, Town Clerk**

1. CALL TO ORDER - Mayor Deborah Windsor-Hynes called the meeting to order at 3:33pm.

2. ADOPTION OF AGENDA:

Motion by Councilor Liz Croft, seconded by Deputy Mayor Jerome Croft to accept agenda as presented for February 28th 2023. All in favor. Motion Carried.

Ref.#AC2023.007

3. ADOPTION OF MINUTES:

Minutes of January 17th, 2023, Motion by Deputy Mayor Jerome Croft, seconded by Councilor Liz Croft to adopt Minutes of Meeting of January 17, 2023 All in favor. Motion Carried.

Ref.#AC2023.008

4. BUSINESS ARISING:

a. Meeting with Committees

Meeting with the Our Lady of Fatima Park Committee did not go ahead due to weather, clerk will reschedule meeting for future date.

b. Vehicle Charging Station

Council discussed the benefit of installing an electric vehicle charging station to the community, decided it would not be a benefit to resident and would potentially be a liability for the community.

It was motioned by Councillor Liz Croft to decline installing an electric vehicle charger, 2nd by Deputy Mayor Jerome Croft. All in favor. Motion Carried

Ref.#AC2023.009

c. By-Elections

After 2 unsuccessful calls for nominations for a by-election, council decided to send a letter to the Minister of Municipal and Provincial affairs requesting approval to appoint Earon Kavanagh as Councillor.

Council will have 3 months from February 27th to hold another nomination day for another by-election. Date will be set at a future meeting of council.

d. Code of Conduct

It was motioned by Deputy Mayor Jerome Croft to adopt the Code of Conduct as presented to Council, 2nd by Councillor Liz Croft. All in favor. Motion Carried

Ref.#AC2023.010

e. Credit Recovery Ltd. (CRL)

Information has been collected to send arrears accounts to Credit Recovery. 20% of balance to be paid to Credit Recovery Limited, 80% to council. Clerk will be forwarding these for collection as soon as possible.

f. Pumphouse

Maynard King inspected exhaust fan and did report for Northbridge Insurance. Town clerk will contact Maynard to check on status and report to council.

g. Policies

It was motioned by Deputy Mayor Jerome Croft to defer policies review to the next public meeting. 2nd by Councillor Liz Croft. All in favor. Motion carried.

Ref.#AC2023.011

h. Defibrillator

Council to offer defibrillator (AED) training to residents. Clerk will contact Jim Chidley to schedule date.

i. Tax structure 2023

Council reviewed 2023 Tax Structure. Council discussed enforcing fee for advertisement signage being erected in the community. Clerk will send letter to business with signage already erected to advise payment is required or signage must be removed.

It was motioned by Deputy Mayor Jerome Croft to adopt the 2023 Tax Structure as presented to council. 2nd by Councillor Liz Croft. All in favor. Motion Carried.

Clerk to send tax structure to Shoreline newspaper to be posted.

Ref.#AC2023.012

5. COMMITTEE REPORTS:

- a. Our Lady of Fatima Committee – \$3893.91**
- b. Recyclables \$109.90**

6. FINANCES:

Accounts Receivable: \$15,964.77
Accounts Payable: \$7,392.63

It was motioned by Deputy Mayor Jerome Croft to accept the financial reports as presented by the clerk, 2nd by Councilor Liz Croft. All in favor. Motion carried.

Ref.#AC2023.013

7. CORRESPONDENCE:

- Letter from Bell Aliant requesting address validation.**
- Email from resident to have pole light replaced.**
- Letter from resident to have tax structure posted in Shoreline.**

8. NEW BUSINESS:

- a. Hall Cleaner.**

Town Clerk to take on these responsibilities as part of the town clerk position. Clerk will send message to applicants to thank them for their interest.

- b. Bell Aliant Fiber Cabinet.**

Council received a request from Bell Aliant to install a cabinet on the pole in the DGCC parking lot for the fiber network coming soon. Council approved. Clerk will notify.

- c. Water for Town Hall.**

It was motioned by Councilor Liz Croft to defer to the next public meeting. 2nd by Deputy Mayor Jerome Croft. All in favor. Motion carried.

Ref.#AC2023.014

- d. Audit – Beacon Accounting.**

Email received from Teri Hoffman scheduling audit in the coming weeks. Clerk will update council once audit is complete.

e. Cal LeGrow Insurance Premiums.

Copy of Insurance Policy Renewal received. Insurance premiums increased by \$59.61 per month from \$372.31 to \$431.92.

f. Resignation letter from councilor.

Aaron Croft resigned from Council effective February 27th to take Town Clerk position. It was motioned by Deputy Mayor Jerome Croft to accept the letter of resignation. 2nd by Councilor Liz Croft. All in favor. Motion carried.

Ref.#AC2023.015

g. Court Case.

Postponement requested by complainant's lawyer. New court date to be set soon.

h. Outgoing Clerk.

Council discussed a gift for the outgoing town clerk in appreciation of the work done for Council.

It was motioned by Councilor Liz Croft to purchase a gift of appreciation for the outgoing clerk with a budget of \$100. 2nd by Deputy Mayor Jerome Croft. All in favor. Motion carried

Ref.#AC2023.016

i. Estate Taxes.

All parties are required to pay taxes on estate property, regardless of where party(ies) live.

9. NEXT MEETING: March 14th, at 3:30 pm.

10. ADJOURNMENT: 4:44pm. Motion to adjourn by Councilor Liz Croft. 2nd by Deputy Mayor Jerome Croft. All in favor. Motion carried.

Ref.#AC2023.017